

Terms and Conditions for Instrumental Music Lessons

General

1. Guildford Grammar School's Music program welcomes all students from Pre-Primary to Year 12.
2. Instrumental/vocal lessons are charged in addition to school fees.
3. Enrolment in instrumental/vocal lessons is accepted on an **annual basis** via the **Clipboard Portal**.
4. Instrumental/vocal lessons will not commence until a registration has been completed and payment received.

Music Tuition Fees – Tuition or Lesson

Payment for music lessons is required upon completion of enrolment in the **Clipboard Portal**, with payment per semester required.

Withdrawal from Music Tuition

1. Withdrawal from tuition is accepted via email to the Music Department at music@ggs.wa.edu.au
2. One term's notice is required. If a student discontinues an instrument without the required notice, you will be charged for the following semester.

Instrument Hire/Loan Policy

In hiring an instrument from Guildford Grammar School, I agree to be bound by the following conditions:

1. To pay the School a hiring fee as set out in the schedule.
2. To allow the instrument to be used only by me, the person whose name appears on the Hire Agreement.
3. The instrument will always remain the property of the School.
4. The loan can be terminated at any time by contacting the Music Department at music@ggs.wa.edu.au whereupon I agree to return the instrument immediately to the School.
5. That if the instrument is lost, I agree to reimburse the School for any excess or amount payable by the School for such loss, where the amount payable by the School for such loss is not covered under the insurance policy for the instrument taken out by the School and I acknowledge the School's insurance policy requires an excess to be paid which may vary from time to time.
6. I acknowledge that the instrument is in working order when received by me, except for any markings or damage thereto which was reported to, acknowledged by the School, and noted.
7. That if the instrument is damaged through deliberate act or negligence, I will reimburse the School for the full cost of the repairs to the instrument resulting from the damage and I acknowledge that the School does not have any insurance cover for damage to the instrument.
8. That the period of the loan does not exceed the following:
Flute, Clarinet, Trumpet, Trombone, Violin, Viola and Cello - 2 Years
Alto Saxophone, Tenor Saxophone, French Horn and Harp - 3 Years
Years Double Bass, Tuba, Baritone Saxophone, Oboe and Bassoon - no expiry.
9. I acknowledge and agree to pay all hire fees associated with the instrument.
10. Hire instruments will be recalled in Term 4 for service or stocktake.
11. Instruments can be rehired over the summer holiday period as part of the following year's hire fee upon completion of the Instrumental Lessons registration on the **Clipboard Portal** for the following year.
12. I agree to take good care of the instrument at all times.